

MORRIS AND HELEN BELKIN ART GALLERY, UBC: 1825 Main Mall, Vancouver, BC Canada V6T 1Z2					Date audited: 31 January 2022. Last update: 8 March 2023.
ACCESS CATEGORY	HIGH	SEMI	NON	N/A	COMMENTS
Blind and Low Vision			NON		No specific accommodations, but the space is well lit, with few obstructions, all generally detectable. Visual art exhibitions generally do not offer options for the vision impaired nor regular recorded audio guides.
Deaf, Hard of Hearing or Other Audio Barriers			NON		No specific accommodations, but generally a quiet and well-lit space. Audio exhibition components are not usually subtitled or transcribed.
EMS (Electro Magnetic Sensitivity)			NON		Within UBC WiFi hotspots, no opportunity to turn off WiFi. Electrical equipment for art presentation often employed.
Multiple Chemical Sensitivity Scent Reduction / Scent Free		SEMI			Workplace adheres to UBC scent reduction policy, but chemicals may be used during exhibition preparation, generally when the gallery is closed to the public for installation, or limited chemical use during art conservation. Temporary exhibitions may have a scent component. See more here: https://srs.ubc.ca/health-safety/occupational-hygiene/scents-in-the-workplace/
Wheelchair / Scooter User / Mobility Limited	HIGH				Modern building (1995) designed with ramp, wheelchair access, elevator, good door clearances and w/c bathroom access. Powered wheelchair-accessible doors.
Wheelchair / All gender bathroom access	HIGH				Washrooms are all-gender and include two multi-stall washrooms with wheelchair-accessible stalls and one single-occupancy washroom that is wheelchair accessible.
<i>Other Access Categories (e.g. allergens, child access, financial, etc)</i>					
Financial Accessibility		SEMI			Located at UBC, it is a long journey for many on transit, affecting financial access. Onsite programming is financially accessible. All exhibitions and majority of programming are free and open to the public. Now offering more offsite / online viewing of additional programming.
Covid-19 Public Safety Measures		SEMI			Gallery follows UBC's COVID-19 Campus Rules and Communicable Disease Prevention Framework: https://srs.ubc.ca/covid-19/ubc-campus-rules-guidance-documents/ . Masks no longer required at UBC in indoor spaces. Online offerings and self-guided outdoor tours are available.
GENERAL RENTAL / SPACE INFO	Y	MIX	NO	N/A	COMMENTS
Primary function of the space					Contemporary art gallery
Hours of operation					Tue-Fri 10am – 5pm, Sat/Sun 12 – 5pm, closed Monday & Holidays.
Size of space, in square footage					
Maximum capacity for events					200 persons
Rental fees (give full week range)				N/A	Not available for rentals
What does rental include?				N/A	
Specific requirements for rental				N/A	
SIGNAGE & WAYFINDING	Y	MIX	NO	N/A	COMMENTS

Signage is in a clearly visible location?	Y				The Belkin is located on the west side of Main Mall across from the Buchanan Complex, just south of Flag Pole Plaza. "1825 Main Mall" signage clearly visible over front door (accessible).
Highly visible w/large, thick lettering <22pt font?	Y				
Non-glare finish so it's easier to read?	Y				
Letters & background high contrast for easier reading?	Y				
Braille?			NO		
Tactile?			NO		
At a good height (5' above floor to centre-line of sign)?	Y				
Can a person approach within 36" of sign without standing within door swing?	Y				
Directional signage large & consistent (colour, height, placement)?		MIX			Limited directional signage (Belkin name sign, large metal lettering on pale brick background, visible from the Main Mall pedestrian promenade, not visible from the front door. Street number sign "1825 Main Mall" signage clearly visible over front accessible door).
Well-lit at night?		MIX			Limited lighting around entrance. Gallery not regularly open after 5 pm, except for special events.
LIGHTING					
Is lighting even throughout the venue?	Y	MIX	NO	N/A	COMMENTS
Are there well-lit areas for people who use sign language to lip read and sign?		MIX			Lighting varies from wash to spot depending on exhibitions.
Are there well-lit areas for people who use sign language to lip read and sign?	Y				
Are any hazards well-lit?	Y				
What kind of lighting: fluorescent, incandescent, halogen etc? Describe		MIX			May include fluorescent, incandescent and halogen.
Can fluorescent lighting be turned off and other lighting used instead?			NO		
Strobe lights restricted, banned or simply not available in the space?	Y				Restricted. Visitors are advised via website / upon entry if strobe lights used in exhibitions or events.
Are warning signs used if strobe light / smoke / explosive sounds are used?	Y				
VEHICLE & MOBILITY SCOOTER PARKING					
Accessible or other parking within 200 feet of the building?	Y	MIX	NO	N/A	COMMENTS
Well-signposted (upright & ground signage)?	Y				Accessible parking map is found here
Signage regarding the misuse of the spaces?	Y				
Are the spaces on level ground?	Y				
Is there a slip resistant surface?				N/A	Level asphalt.
Extra space designated to allow access to & from car (12' wide; 26' high)?	Y				Wide marked-out spaces between the parking spots for loading and unloading.
Allow easy & barrier-free access to closest entrance?		MIX			Marked crosswalk / zebra-crossing (not traffic-light controlled) on crossing of minor road. Persons using wheelchairs should use the flat path / slight ramp from Crescent Road to access the main door.
Can the user avoid passing through traffic & behind parked cars?			NO		Users can avoid passing by parked cars (wheelchair only parking area) , then use a marked crosswalk / zebra-crossing (not traffic-light controlled) on crossing of minor road (Crescent Road).
Are there areas / spaces inside to park mobility scooters / walkers, etc? Where?	Y				Space inside can be designated per event, also a regular space near the front entrance, left side of lobby, near/ under stairwell.
EXTERIOR ACCESS					
Outdoor paths in good condition (no roots, cracks, holes) to prevent tripping etc?	Y	MIX	NO	N/A	COMMENTS
Marked w/paint to indicate wheelchair accessible paths?			NO		

Outline path edges with high contrast paint?		MIX			Contrast pavers used to delineate edges.
Grate slots go against traffic flow so wheelchair wheels don't get stuck?	Y				No grates on wheelchair-accessible path.
Grate slots no more than 1/2" wide?	Y				
Sidewalks, ramps & paths 36" wide?	Y				
Drop-off near accessible entrance?	Y				
Walkways well-lit at night?			NO		
Slip-resistant surface?			NO		Concrete and standard asphalt, kept clean and snow free.
GETTING THERE: PUBLIC TRANSPORTATION ETC.					
Transit near accessible entrance? How near?	Y	MIX	NO	N/A	COMMENTS
Are there curb cuts leading from transit to the venue?	Y				200 m to nearest bus stop SB West Mall @ NW Marine Dr (068 Westbrook Village bus) See map
Transit accessible?	Y				
Bus? Train? Other?					900 m to UBC bus loop which services several bus routes. Bus loop and Belkin connected by internal UBC bus (068).
Route #s and other information					UBC is accessible by public transit: #R4, #44, #84 and #99 express buses run directly to the Vancouver campus. For all routes see https://tripplanning.translink.ca/#/app/nextdepartures . Routes to UBC Bus Loop: >From Downtown Vancouver: #4, #42, #44, #10 >From East Vancouver #84, #14, #16 >From Steveston/Richmond: #480 Monday - Friday, rush hours only > From North Vancouver #258: Monday - Friday, peak hours only, during term time. > From Burnaby: #9, #25, #49, #99, #R4 > From New Westminster: use Expo line Skytrain, transfer to #25 at Nanaimo station. > From Vancouver International Airport: #100, transfer to #8 Northbound at 70th Avenue, then from #8 to #49 at 49th Avenue, or to #41 at 41st Avenue, or to #25 at King Edward Avenue, or to #10 or #99 at Broadway. Or Canada Line Skytrain to Broadway/City Hall and transfer to #99 bus at Broadway.
Bike lockups? Where?	Y				Between the Belkin and Frederic Wood Theatre, off Crescent Road.
Are transit tokens available?			NO		
DOORS: main and internal, excluding washroom					
Is there a wheelchair accessible entrance?	Y	MIX	NO	N/A	COMMENTS
Is there signage to the accessible entrance?			NO		The main entrance to the Belkin is located on the east side of the building next to Main Mall. Ramp access to main entrance is from Crescent Road. The entrance to the gallery is level and accessible and has both a revolving door and powered wheelchair-accessible door.
Entrance well lit at night?		MIX			Accessible entrance is the main entrance to gallery. Limited lighting around entrance. Gallery not regularly open after 5 pm, except for special events.
Path to the accessible entrance clear of obstacles, roots, big cracks, etc?	Y				
Door is at least 33 3/4" wide? (BC Building Code Standard, 2013)	Y				
Does door open inwards or outwards?					Outwards
Door swing clearance (from door edge to ramp edge) at least 32"?	Y				
Operable by a single effort (no more than 8.5 lbs pressure for push or pull)?	Y				
Are doors automatic?		MIX			Gallery has one powered door.
Do automatic doors work?	Y				

Can users open doors themselves? Wait for assistance? Describe.	Y				Turnstyle, pull and powered options for main entrance, includes a button-operated wheelchair- accessible powered door.
Thresholds flush with floor, or nearly so (>1/2")?	Y				
Doormats stationary, flat or recessed (> 1/2" high)?	Y				
Wing handles, not knobs (there are many people who cannot grasp a doorknob)?	Y				
3 second closing delay to allow entry without being hit by the door?	Y				
Peephole or windows in doors reachable (> 5 high)?				N/A	Glass front doors.
Locks no higher than 5'?	Y				
Is there a doorbell at 48" high or less?		MIX			Doorbell only at rear entrance, which is not accessible (up 5 stairs)
If so, is there a visible and/or tactile indicator? Describe.			NO	N/A	
ELEVATORS/LIFTS	Y	MIX	NO	N/A	COMMENTS
Do you have a lift?			NO		
Do you have an elevator?	Y				Wheelchair-accessible elevator available / required only for accessing secure staff office areas and the gallery's archive (open by appointment only).
ELEVATOR size at least 5' X 5'?	Y				
LIFT dimensions at least 32"W x 48"L?				N/A	
Threshold no greater than 1/2"? Many wheelchairs can't get over a lip over 1/2" h	Y				
Doors or compartment opens at least 33 3/4" wide?	Y				
Elevator call buttons at a reasonable height (35" - 54" above floor)?	Y				
Clear of obstructions in front of call buttons?	Y				
Call buttons tactile?	Y				
Call buttons brailled?	Y				
Braille to left of call buttons?	Y				
Tactile floor identification numbers at each door (height of 54")?	Y				
Braille floor identification numbers at each door (height of 54")?	Y				
Audible signals when elevator call is answered?			NO		
Audible signals for direction?			NO		
Handrails on three sides of elevator?	Y				
Handrails mounted 36" above floor?	Y				
Does it require a key?			NO		
Closing delay (3 seconds or more)?	Y				
Electronic re-opening activators on elevator door?	Y				
Can LIFT be operated without assistance? Is someone available to assist?				N/A	
Are all staff trained to operate the LIFT &/or are there clear instructions available?				N/A	
Chairlift available? Describe.			NO		
ESCALATORS	Y	MIX	NO	N/A	COMMENTS
Does your venue offer an escalator?			NO		
How wide between rails?				N/A	
Is there an escalator for both directions?				N/A	
STAIRS & STEPS	Y	MIX	NO	N/A	COMMENTS
Is the publicly available space stair-free?	Y				Stairs and wheelchair-accessible elevator required only for accessing secure staff office areas and the gallery's archive (open by appointment only).
If there are any stairs, how many are there, and where are they? Exact count.				N/A	

Is there a ramp nearby? Where is it in relation to the stairs?				N/A	
Do the stairs have a non-slip surface?				N/A	
Tactile warning strips on stair edges so folks know where a step begins & ends?				N/A	
Good lighting?				N/A	
Contrast lines on steps (top/bottom yellow, rest white) to indicate start/end?				N/A	
Closed risers? (They are safer because they limit chances of tripping)				N/A	
Maximum step height 7" & uniform?				N/A	
Tread size is at least 11"?				N/A	
Suspended stairs have sufficient warning devices (planters or railings)?				N/A	
Continuous handrails? Height?				N/A	
Width between handrails. Can you grasp both securely going up/down the stairs?				N/A	
Rails extend 12" past top riser & bottom tread to assist past the last/first step?				N/A	
Handrails 1 ¼" to 1 ½" in diameter & easy to grasp?				N/A	
Handrails in contrasting colour for better visibility?				N/A	
RAMPS: EXTERNAL					
Are there ramps to enter the space? Where?	Y	MIX	NO	N/A	COMMENTS
Easy to find / well posted / etc?	Y				Very minor decline on concrete path from Crescent Road / car parking to gallery front door.
Marked by access sign?			NO		Ramp is at main front entrance.
Gradient no more than 1:12? (less than 1 foot of rise for every 12 feet of ramp)	Y				
Textured, non-slip surface?	Y				
Detectable warning surface so people can prepare for an incline/decline?			NO		Not necessary on such a minor incline / decline.
Continuous & sturdy handrails?			NO		
Handrails 36" above ramp? width apart?			NO		
Handrails extend 12" beyond top & bottom of ramp?			NO		
Rest areas at less than 30' intervals to provide time not on an incline?				N/A	
Well-lit?		MIX			Parking and Crescent Road, Main Mall pedestrian areas well-lit. Path and entryway has limited lighting, gallery not open after 5 pm, except special events.
At least 32" from door edge to ramp edge to ensure enough space to open door?	Y				
Are external ramps covered for weather protection?			NO		
RAMPS: INTERNAL					
Are there ramps inside the venue? Where?			NO		COMMENTS
Easy to find / well posted?				N/A	
Marked by access sign?				N/A	
Gradient no more than 1:12? (less than 1 foot of rise for every 12 feet of ramp)				N/A	
Textured, non-slip surface?				N/A	
Detectable warning surface so people can prepare for an incline/decline?				N/A	
Continuous & sturdy handrails?				N/A	
Handrails 36" above ramp? width apart?				N/A	
Handrails extend 12" beyond top & bottom of ramp?				N/A	
Rest areas at less than 30' intervals to provide time not on an incline?				N/A	
Well-lit?				N/A	
At least 32" from door edge to ramp edge to ensure enough space to open door?				N/A	
HALLWAYS & FLOORS					
Are hallways 59" w?	Y	MIX	NO	N/A	COMMENTS

Fire doors have magnetic hold-opens?			NO		
Fire doors clear of obstacles?	Y				
Door edges painted contrasted colour as warning if door is slightly open?			NO		
Carpet tightly woven, non-static, level loop with direct glue-down?		MIX		N/A	Typically no carpeted public access areas, some exhibitions involve carpet.
All floors non-glare?	Y				
All floors non-slip?			NO		Flat, polished concrete in main public areas.
Does it seem like the floor would be easy to move around on?	Y				
Are the halls and common areas free from obstructions? Please detail.	Y				As an exhibition gallery, layout changes often but clear passage margins are always in place.
ACCESSIBLE ROUTE THROUGH VENUE					
	Y	MIX	NO	N/A	COMMENTS
Min 48" wide accessible corridor from accessible entrance to the bathrooms?	Y				Washroom approximately 9 m from front door.
Is it marked and/or monitored? How? (tape? rope? attendant? etc)	Y				Sign posted on washroom doors; attendant is nearby at front desk.
ASSISTIVE LISTENING DEVICES, ASL etc SERVICES / ARRANGEMENTS					
	Y	MIX	NO	N/A	COMMENTS
Can the speaker be easily heard from any place in room?			NO		No current accommodations for speakers, interpretation or captioning.
Acoustics check: Clap. Is it free of echos or dead spots?			NO		
For acoustics: is there carpeting, padded tiles, upholstered seats?			NO		
Adjust-able microphones available?	Y				Arranged in advance for special events and/or tours.
Can loud fans and other equipment be turned off when not using?			NO		Some exhibition-related A/V may be turned off or volume lowered during talks or tours.
Can there be unobstructed views for interpretation and lip-reading?				N/A	Applicable during special event or seated talk. This can be accommodated by request.
Can front row seating available to Deaf, HoH, low vision at no extra charge?				N/A	Applicable during special event or seated talk. This can be accommodated by request.
Is that front row seating wheelchair accessible?				N/A	
If a mic or lectern is used, can the speaker's mouth be visible for lip reading?				N/A	
Infra-Red system?				N/A	
FM system?				N/A	
Are there signs to indicate availability of the system and where it's located?				N/A	
Minimal internal noise from heating / cooling systems?				N/A	
Limited number of angles/ walls/ pillars to reduce sound bouncing?				N/A	
If this is an event, is sign language interpretation provided?		MIX			Applicable during special event or program. This can be accommodated by request.
How is this arranged?				N/A	Contact via email (belkin.gallery@ubc.ca) to request.
Free & timely copies of program/ agenda/ speech/ etc available for interpreters?		MIX			
Can someone bring their own interpreter to the event free of charge?	Y				
Is interpretation culturally and otherwise appropriate for the event/venue? Explain.	Y				
Closed Captioning capabilities? Give details.		MIX			Some works include closed captioning, but exhibitions do not routinely include closed captioning.
How is this arranged? Is there a fee?				N/A	
Are Communication Access Real-Time Translation (CART) services offered?			NO		
If so, how is this arranged? Is there a fee?					
Any other services offered for those with barriers to accessing audio?			NO		
PUBLIC TELEPHONE					
	Y	MIX	NO	N/A	COMMENTS

Is there a public telephone available?			NO		Visitors may ask at front desk to use gallery phone if needed.
Clear path width of 30" to allow wheelchair access?				N/A	
Located in a low ambient noise level area? Where?				N/A	
Handset / coin receiver / dialer within 48" of the floor?				N/A	
Cord minimum 29" long?				N/A	
Phone directories kept at accessible level?				N/A	
TTY?				N/A	
Shelf provided for TTY?				N/A	
If TTY is provided, do staff know how to operate it?				N/A	
Do the phones have volume controls?				N/A	
WATER FOUNTAIN	Y	MIX	NO	N/A	COMMENTS
Is there a water fountain available?			NO		Visitors may bring their own waterbottle to fill at any washroom or ask the gallery attendant for a glass of water.
Provided at varying heights to accommodate more needs?				N/A	
Recessed so as not to cause obstruction?				N/A	
Are there any barriers getting in the way of accessing it?					
EMERGENCY SYSTEM	Y	MIX	NO	N/A	COMMENTS
Emergency evacuation plan posted?	Y				
Does it fit requirements for accessible signage?			NO		
Audible alarm signals?	Y				
Visible alarm signals? flashes <5 flashes/second?	Y				
Refuge area available, or accessible exit doors?	Y				
Fire alarms within reach (5' from floor)?	Y				
Emergency doors clearly marked?	Y				
Fire extinguishers? How far from ground?	Y				7 fire extinguishers, 105 to 115 cm from the ground.
Sprinkler system?	Y				
Smoke detectors?	Y				
Is there a first aid kit anywhere? Where? Is it accessible?	Y				First aid kits available in kitchen and workshop; accessible by staff.
SEATING	Y	MIX	NO	N/A	COMMENTS
Is rest seating available in the venue?	Y				Some seating available; options change depending on the exhibition. Foldable stools are available, which can be carried room to room, suitable for able-bodied / average-sized person; do not include arm rests and may not be suitable for taller, heavier or otherwise bigger bodies.
Armrests? Describe		MIX			As above.
Is there a variety of seating options? Describe.	Y				As above.
Seating options other than folding chairs?	Y				
Seating dimensions (floor to top of seat cushion x width between armrests or edges of seat x depth from front)					Seating subject to change for each exhibition.
Is seating sturdy/solid/secure?		MIX			Some seating is sturdy, but sturdy seating may not always be offered.
At least 16" from ground to top side of seat cushion?	Y				
Can people use wheelchairs in all areas?	Y				
Do wheelchair seating spaces allow people to sit with companions?				N/A	
Does seating allow a guide dog to sit under a chair?	Y				
Front row, barrier-free seating for blind/low vision/Deaf/hoh etc requiring closer seating?		MIX			Applicable during special event or seated talk. This can be accommodated by request.

Is there priority seating for disabled and/or fat folks and/or elders?		MIX			Priority seating may be available for special events or ceremonies.
If so, how is it marked/ maintained/ made known?				N/A	
Are seats available while waiting in lines, etc? Prioritized? Describe.			NO		
FOOD, BEVERAGE, SERVICE COUNTERS, BANK MACHINES					
	Y	MIX	NO	N/A	COMMENTS
Can people have food etc delivered to their table?				N/A	
Can people bring their own food & beverages into the venue, if required?				N/A	
If food is served, what is the price range?				N/A	
Are there a variety of options? Vegan, halal, vegetarian, kosher, gluten free, etc?				N/A	
Are common allergens noted?				N/A	
Are ingredient lists available?				N/A	
Is staff available to clear off the tables?				N/A	
Is free water available?	Y				
Service counters (ticket booths/bars/cutlery/etc) easily accessed by wheelchair user? Dimensions?	Y				During special events.
Automated bank machine buttons < 48"high?				N/A	
Enough clearance to access ATM? Things blocking the way?				N/A	
Is there a coatcheck available?	Y				
What is the cost?				N/A	Free
Is the coat check wheelchair accessible?	Y				Gallery attendant assists visitors.
Is the coat check mandatory? For what items?	Y				Large bags, oversized items and umbrellas will be requested to be checked.
ENVIRONMENTAL: ANIMALS, ALLERGENS, MCS, SCENTS, MOLD, SMOKING, ETC.					
-- Scent Free or Reduced Policy	Y	MIX	NO	N/A	COMMENTS
Do you have a policy in place?	Y				UBC implements a voluntary Scent Free Program on campus see https://srs.ubc.ca/health-safety/occupational-hygiene/scents-in-the-workplace/ .
What does it cover? Reduced or free? All events or only some? Etc.Describe:		MIX			All events are scent-reduced, possibility for chemical use, paint and other sprays during exhibition preparation.
In what formats do you provide info on the policy?					Information online and posters.
How / is the policy enforced?					Voluntary
Is the space free from air "fresheners"?	Y				
If there are "fresheners," can they be moved / blocked / removed?				N/A	
Is the space free from any other scents? (e.g. incense, sage, paints, etc)		MIX			Space is scent-reduced, no regular aromatics are used in the gallery. Possibility for chemical use during exhibition preparation, when gallery closed to public. Possibility for some scents related to exhibitions and events (e.g. smudging).
If not, can use of those scented products be stopped/ alternated use/ altered?	Y				
_____ If yes, how can this be arranged?					Arrangements can be made by contacting the gallery in advance.
Are there air purifiers/filters available for use in the space? How?	Y				Air quality is highly monitored due to the gallery and presence of an archive on site.
-- Animals					
	Y	MIX	NO	N/A	COMMENTS
Are animals regularly in the space?			NO		
If so, what kind?				N/A	
Are steps taken to reduce hair, dander, bird dust, etc?				N/A	
Are there any areas or times where/when no animals are allowed?				N/A	

-- Guide Dogs	Y	MIX	NO	N/A	COMMENTS
Is water available for guide dogs?	Y				Can be requested at front desk.
Is there an area where a guide dog can be toileted?	Y				
Is there a quiet area where a guide dog can rest?	Y				
-- Smoking Areas	Y	MIX	NO	N/A	COMMENTS
Accessible for people using wheelchairs and with other access needs?			NO		
At least 6 meters from doors/ intake?				N/A	
Is it clearly blocked off? How?				N/A	
-- Dust and Mold	Y	MIX	NO	N/A	COMMENTS
Is or has mold been a problem in the space?			NO		Air quality and humidity is highly monitored due to the gallery and presence of an archive on site.
If so, describe any efforts to deal with it, and outcomes.				N/A	
Is the venue dusty?			NO		
Is regular dusting / vacuuming / filtering / etc done to reduce dust?	Y				
DRUGS AND ALCOHOL	Y	MIX	NO	N/A	COMMENTS
Are alcohol or other substances served or consumed in the space? Describe.	Y				Only at openings or special events with Special Event Permit.
Are alcohol or other substances a central aspect of the space?			NO		
Are there designated sober and non-sober spaces within the larger venue?			NO		
If so, are those spaces wheelchair or otherwise accessible?				N/A	
Are non-alcoholic beverages available?	Y				
What's the culture of the space re: people attending while intoxicated or using substances, or to using on-site?					Staff monitor visitors, stop serving to persons who appear intoxicated and assist in arranging a safe way home. Those who arrive intoxicated are asked to leave, with staff assisting to ensure an intoxicated person has a safe way home. RCMP or ambulance would be called in the event of difficulties or medical emergencies.
How do the venue / event / organizers speak about alcohol / drug use?					Mainstream discourse, for example asking intoxicated persons or drug users to leave. Harm reduction policies not in place.
SHADE & SHELTER	Y	MIX	NO	N/A	COMMENTS
Accessible to people using wheelchairs and with other access needs?	Y				
WHEELCHAIR/ MOBILITY/ ETC EQUIPMENT HIRE	Y	MIX	NO	N/A	COMMENTS
Can people hire or borrow a wheelchair or other equipment at the venue?			NO		
If so, how is this arranged?				N/A	
How many do you provide?				N/A	
QUIET SPACE	Y	MIX	NO	N/A	COMMENTS
Is there a quiet space available to sit or lay down?			NO		The gallery is a generally quiet space.
Is this space available during all open hours?				N/A	
Is it wheelchair accessible?				N/A	
Is it scent-reduced or in line with the other scent situation in the rest of the space?				N/A	
STAFF/ORGANIZATIONAL AWARENESS	Y	MIX	NO	N/A	COMMENTS
Have staff undertaken any disability awareness trainings?			NO		
Staff have experience assisting people w/a range of disabilities &/or needs?			NO		
If so, are staff available to provide assistance to patrons?	Y				

Do any staff members have sign language skills?		MIX			One staff member is learning sign language.
Staff member responsible for access or for patrons with a disability? Give specifics.		MIX			EDI Committee meets regularly to make recommendations to gallery on practices.
Are people encouraged & enabled to discuss access & ableism issues in the space? How?		MIX			Discussion is encouraged, but more training is needed.
Are conversations currently underway re: increasing access & awareness?		MIX			Standing item in staff meetings, and an ongoing task of the EDI Committee to make recommendations to general gallery staff.
Contact if someone experiences ableism, racism, transmisogyny, or any other form of oppressive behaviour from staff or other patrons?					Visitors contact gallery attendants, who would then contact an immediate supervisor if needed. Staff contact their immediate supervisor or gallery management to report.
Is there currently an anti-oppression or human rights policy in place?		MIX			Anti-oppression or human rights policy are often in line with UBC policies.
Are conversations encouraged and/or currently underway re: anti-oppression etc?	Y				
CHILDCARE					
Is this venue open to & welcoming of children? Describe specifics.	Y	MIX	NO	N/A	COMMENTS
Is childcare available onsite?			NO		
Is it wheelchair and otherwise accessible? Where is it located?				N/A	
How much does it cost?				N/A	
How is it arranged?				N/A	
Who is the contact person? And who is directly providing care?				N/A	
FINANCIAL ACCESS					
What is the cost to enter venue?	Y	MIX	NO	N/A	COMMENTS
Do you offer sliding scale or a "no one turned away" policy?				N/A	There is no cost to visit the gallery. Majority of programs and events are free.
Are people able to be in the space without purchasing something?	Y				
If there is a "minimum order", what is it? Describe.				N/A	
What is the cost to rent the space? Please give the range across the week.				N/A	
Are there deals for small groups, low income folks, non-profits, etc?				N/A	
FINDING INFO ABOUT THE SPACE / EVENT					
Info about <i>venue/event</i> in a range of formats (e.g. printed/large print/audio/website)? Describe	Y	MIX	NO	N/A	COMMENTS
Info about <i>goods & services</i> (e.g. programs & menus) in a range of formats? Describe.		MIX			Website and printed materials.
Is printed information easy to read?		MIX			Large print brochure available in addition to standard print brochure.
Is information available in multiple languages? Describe.			NO		
How are multiple formats/ languages accessed?			NO		
Is accessibility information posted online & in promotional material? Specify.			NO		
ENTRY TO VENUE (ID REQUIREMENTS, SECURITY, ETC.)					
Is identification of any kind required to enter the space? Describe.	Y	MIX	NO	N/A	COMMENTS
Does staff hold onto ID or simply check it?			NO		

Do you have specific gender requirements to enter? Describe.			NO		
How do you handle ID discrepancies (e.g. legal name; photo doesn't "match" name or stated gender; etc)?					
Must people be legal citizens or residents to enter?			NO		
Re undocumented folks, how do you handle ID requirements?				N/A	
Are there security cameras anywhere inside or outside the venue?	Y				
Are there security personnel anywhere inside or outside the venue?			NO		Gallery attendants monitor exhibition spaces.
EMS (electro magnetic sensitivity) ACCESS					
	Y	MIX	NO	N/A	COMMENTS
Are there alternatives to fluorescent lighting? Describe			NO		
Has wifi been banned or restricted in the space?			NO		
Is there an option for using an ethernet cable access, not full-scale WiFi?			NO		
Are cellphones restricted or banned in the space?			NO		
Can people be asked at events to turn off / airplane mode their cellphones?			NO		
WiFi/cell zone to check non emergency messages, making calls, use WiFi laptops, etc? Describe.	Y				Free UBC visitor WiFi available.
If so, how do people locate these? Are they noted?			NO		Speak to gallery attendant at front desk.
Where are the nearest cell phone towers?				N/A	Unknown
Is the venue located away from dense wifi hotspots?			NO		Dense WiFi coverage in this area.
PUBLIC WASHROOMS: add additional washroom sections as needed					
	Y	MIX	NO	N/A	COMMENTS
Is it a stand-alone room, or a stall within a larger shared bathroom?	Y				Two multi-staff washrooms with one wheelchair-accessible stall in each and one standalone washroom that is wheelchair accessible.
Room number if applicable				N/A	
Is the bathroom publicly available without a key/code?	Y				
Signage to accessible washrooms?		MIX			Signage on hallway and on outside of door. Main single-stall accessible washroom is not gender-designated and labelled with wheelchair symbol and toilet symbol. Stalled washrooms feature toilet, wheelchair symbols, and urinal symbol.
Is it marked as all-gender? Specify.	Y				Main single-stall accessible washroom is not gender designated. The stalled washroom each have 1 stall designed for wheelchair / walker access and are are labeled with toilet and / or urinal symbol plus wheelchair symbols
Is it in a safe location (ie. not in an isolated spot)? Where?	Y				Adjacent to the front desk, approximately 9 m from front door.
Entrance at least 33 3/4" wide? (BC Building Code, 2013)	Y				
Is the door automatic?			NO		
Do automatic doors work?				N/A	
Lever door handles? Specify.	Y				Larger lever door handle, door swings inwards to washroom.
Is there unobstructed internal wheelchair clearance (5' x 5') in the stall or room?		MIX			The single-stall washroom is designed to be accessible, but currently features several obstructions. Square layout, approximately 2.1 x 2.1 m. Features in order, clockwise from door: wastebin, toilet, hand towel dispenser and washbasin and mirror. This room needs to share space with janitorial services / exhibition prep. This shared use currently includes equipment mounted on wall brackets - hoses - and stored items under the wash basin which could impede wheelchair access. Large waste paper bin for hand towels is currently obstructing path between doorway and toilet.
What is the clearance inside the lift?				N/A	
Light switch <5' from ground? Location?	Y				

What type of lighting in the bathroom?					Compact fluorescent
Does the bathroom have a changing table? specify location and height:			NO		
Are there sharps container/s?			NO		
Are scent-free soaps available?	Y				
Is the washroom free from air "fresheners" or other scents?			NO		
If there are "fresheners" etc., can they be moved/ removed/ blocked?				N/A	
Is there an audible alarm system?			NO		
Is there a fan? Loud? Quiet? User activated? Etc. Describe.			NO		Ceiling fan is always on, relatively quiet.
Sink has w/c clearance (30" wide X 10" deep to pipes or 20" to wall X 28" high)?	Y				
Pipes wrapped to prevent burns?			NO		Sink outflow pipe exposed, 40 cm clearance to them under sink.
Lowered mirror (40"h maximum from floor, or tilted down)?		MIX			Mirror is located low (bottom edge 96 cm from floor) and tilted down, however handwashing instruction stickers currently obscure vision for anyone in a wheelchair or sitting on a walker.
Lever or auto type faucets, not spring-loaded?	Y				Lever faucets, not spring loaded.
How far are faucet handles from the front of sink?	Y				
How far are soaps from the front? permanent?	Y				Permanent fixtures, 5 cm from beginning of sink, 122 cm from floor.
Towel dispensers a maximum of 48" from floor? location?	Y				Towels are mounted 122 cm from floor (measuring to towel).
Is there a tampon/pad dispenser?	Y				
Tampon/pad dispensers no more than 48" from floor? Location?	Y				
Does the door lock from the inside?	Y				
Do locks work securely?	Y				Locks opens when lever handle depressed from inside.
Free of obstructions other than toilet? Describe if necessary.			NO		This room needs to share space with janitorial services / exhibition prep. This shared use currently includes equipment mounted on wall brackets - hoses - and stored items under the washbasin which could impede wheelchair access. Large waste paper bin for hand towels is currently obstructing path between doorway and toilet.
Does the door swing outwards (clearance of 32")?			NO		
If it is a stall, is the stall door at least 32" wide?				N/A	
Is the door self-closing?	Y				
Does it have an inside door handle on the hinge-side?			NO		Door handle is placed on opening edge, not hinge edge.
Grab bars on 2 sides? Which?	Y				Wall behind toilet and adjacent wall on left side of toilet.
Grab-bars max 1" from wall?	Y				
Slanted grab bars minimum 33"h to a maximum of 36"h at top?		MIX			Horizontal bars at 84 cm, slanted bars slant from 84 to 135 cm at top.
Grab bars minimum 42" long?	Y				
Transfer to toilet from which side/s?					Right side of toilet .
Toilet paper holder 7"- 9" in front of toilet (@ centerline of the dispenser)?			NO		Centreline of toilet roll dispenser is 28 cm from front edge of toilet bowl.
Toilet paper outlet between 20" - 48" from floor so it's easier to reach?	Y				

What kind of flush mechanism? Lever? Auto? Centre button? Etc.					Lever
Is the flush mechanism located closest to where the user is? i.e. not on wallside?	Y				Wall side - hard to reach around toilet.
Is the toilet seat 17"h - 19"h?	Y				
Is the centreline of the toilet 12" - 18" from the side wall/ partition?	Y				
Space between wall and edge of toilet	Y				25 cm
Space between front of toilet and opposite wall	Y				104 cm
Coat hook & inside shelf inside cubicle 40"h min - 48"h max?		MIX			No coat hook. There is some space on washbasin shelf 1 x 1 m area at 87 cm high.
Is there an alarm button for people to use in an emergency? Where is it?			NO		Gallery attendant is stationed nearby, approximately 4.5 m away at entrance lobby.
Is there a urinal in the room?			NO		There is a urinal in one of the stalled bathroom washrooms, which also features one 1.5 x 1.5 m wheelchair-accessible stall with support bars and 84 cm-wide stall door. Washroom mirrors and paper towels are also mounted at wheelchair accessible heights.
How high is the urinal?				N/A	
Wall hung or stall type urinal?				N/A	
Is it on ground level?				N/A	
Are there dividers between urinals?				N/A	
Flush mechanism auto or lever at lower than 48" high?				N/A	
Support bars?				N/A	
Are there other stalls? How many?		MIX			No other stall in main wheelchair accessible washroom. The stalled washrooms also each feature one 1.5 x 1.5 m accessible stall with two wall support bars and 84 cm-wide stall doors. Mirrors and handtowels in the stalled washrooms meet wheelchair-accessible standards. (All mirrors are obscured by stickers for handwashing that would obscure a wheelchair user's view currently).
Clearance under partition (divider between stalls) at least 9"h?	Y				
Door width in other stall/s					84 cm
Does door swing out in other stall/s?					Inward
How much space is between the opened stall door and front of toilet?				N/A	
Is the centreline of toilet 17" - 19" from the side wall / partition?	Y				
Other stalls measure a minimum of 60"deep x 35-37"w?					
Toilet seat in other stalls 11"h - 17"h?	Y				
Support bars?	Y				
Are there showers?			NO		
_____note: seat height/ distance to support bar/ to faucet/ to showerhead/ hook how high?				N/A	